FoodPOS Menu Creation

Edit Menu Screen

| iPad 🔶 | 10:38 AM | @ 🖇 88 % 🖾 |
|---|---|------------|
| * | Edit Menu | |
| Products And Groups Products Menu Groups Modifiers Categories Q | Main Menu (Drag and Drop Menu Groups from Menu Group table) Breakfast | Save |
| Coffee 1.00 | Sub Menu (Drag and Drop Products and Menu Groups from the table) | |
| PD0001 | | |
| Turkey Sandwich 7.00 | | |
| A | Sandwich Tea Coffee | F |
| | Breakfast | Delete |

- A) This is the Product management view where you can see the existing Products, Menu Groups, Modifiers and Categories.
- B) This is the Menu Item container for Top Menu Item.
- C) This is the Menu Item container for Products and Sub Menu Items.
- D) Tapping on Add button will open up a new view to add a new item to any of the tab view of Product Management view(A).
- E) Taping on the edit button will enable edit mode where you can edit or delete any of the item in Product Management view(A).
- F) Delete You can delete any of the menu item in Top Menu container(B) or Sub Menu container(C) by dragging the item onto this delete button.

| Product: | An item representing a food item or a beverage |
|-------------|---|
| Menu Group: | An item that can hold Products. Think of it as a "Folder" to group you Products |
| Modifier: | An item which can be use to modify product features |
| Category: | Product categories according to your shop's needs |

Add Products



- A) Tap Product Tab Menu item to see existing product list.
- B) Then Tap Add Button at the bottom of the page.
 - If you need to edit an existing product tap Edit button and select the Product item.
- C) Add/Edit Product view will open up on right panel.
- D) Then Fill the required field according to your needs .
 - a) Description
 - b) Product Code
 - c) Kitchen Item turn "ON" this if your product should print on kitchen printer
 - d) Price
 - e) Cost
 - f) Tax System Tax If you need to add product tax instead of system tax use this field
 - g) Category
 - h) Add Image you can choose a image from Library or take a photo with camera
- E) Then select related Modifier Groups (See Modifier section of this guide)
- F) If You need to add new Modifier Group you can tap on Add button on Modifier Group list

Edit Products

| iPad ᅙ | 10:33 AM | ● 🖇 88% 🖾 |
|---|--|----------------------|
| * | Edit Menu | |
| Products And Groups | Edit Product | |
| Products Menu Groups Modifiers Categories | Product Details: | |
| Q | Description | Turkey Sandwich |
| Coffee 1.00 (2) | Code | PD0003 Kitchen ON ON |
| C Tea 2.00 () | Price | 7.00 |
| PD0004 | Cost | 2.00 |
| PD0003 | Tax % | System System ON Tax |
| C B | Add Image Category | Bread |
| | Modifier Groups Select Modifier Groups' related to current product, Definition | |
| Done Done | | Done Cancel |

- A) Tap Edit Button at the bottom of the page.B) Then Tap the Edit button on the Product item which you need to change.C) If you need to Delete an Item Tap on Delete button of the item.

Add/Edit Modifiers or Modifier Groups

| iPad 🗢 | | 10:30 AM Edit Menu | | | @ ¥ 88% ⊑⊉ |
|-----------------------------|-------|---|-------------|-------------|------------|
| Products And Gr | 5 | Add Modifiers | | | |
| Products Menu Groups Modifi | | Modifier Details: | | | |
| Q | | 8 | Description | More Cheese | |
| HotDrinks | (3) > | | Code | MD0012 | |
| Less Sugar | 0.00 | Ψ(())) Υ | Price | 0.5 | |
| MD0006 | 0.50 | | Cost | 0 | |
| MD0005 | 0.50 | Add Image | Modifier | Sandwich | |
| Sandwich | (5) > | | Group | HotDrinks | |
| Bacon MD0011 | 1.00 | Modifier Groups | Sandw | ic 🔵 Select | |
| More Cheese | 0.50 | Select 'Modifier Groups' related to current product, | HotDrin | nks | 6 |
| No Cheese MD0009 | 0.00 | | | | |
| No Lettuse | 0.00 | | | | |
| | | | | Done | Cancel |

- A) Tap Modifier Tab Menu item to see existing Modifier and Modifier Group list.
- B) Then Tap Add Button at the bottom of the page
- C) Then Fill the required field according to your needs.
 - Description
 - Modifier Code
 - Price
 - Cost
 - Modifier Group Select from Modifier Group list (E)
- D) If you need to add new Modifier Group Tap the Add button on Modifier Group list.
- E) This modifier group can be link to Product on Product Add/Edit view (See previous section)

Edit Modifiers will be same as Edit Product (See Edit Product Section)

Add/Edit Menu Groups or Categories

| | 11:45 AM | 🕒 🕄 100 🕒 |
|---|---|------------|
| * | Edit Menu | |
| Products And Groups Products Menu Groups Modifiers Categories Q | Main Menu (Drag and Drop Menu Groups from Menu Group table) | Save |
| Breakfast MG0002 | Sub Menu (Drag and Drop Products and Menu Groups from the table) | |
| Description | Aenu Group Tea Coffee | |
| | Breakfast | Delete |
| iPad 중 | 11:45 AM | @ ∦ 100% ➡ |
| # | Edit Menu | _ |
| | | |
| Products And Groups Products Menu Groups Modifiers Categories | Main Menu (Drag and Drop Menu Groups from Menu Group table) Breakfast | Save |
| Products Menu Groups Modifiers Categories | | Save |
| Products Menu Groups Modifiers Categories Q Image: Constraint of the second seco | Breakfast Lunch | Save |

- Tap On the Correct tab button to view the Menu Group list or Category list
 Then tap Add or Edit button at the bottom of the list

Create Menu Structure



- 1) Drag and Drop Product items or Menu Groups into Top menu container or Sub menu container
- 2) (Select correct top menu item before drag and drop item in to sub menu container if you need to add product item to different top menu)

Delete Menu Item



- 1) Drag and Drop Menu items onto Delete button
- 2) (If you delete a Top menu or Sub menu group it will delete all the menu item inside of that menu group)

(This action will not delete actual Product or Menu group)